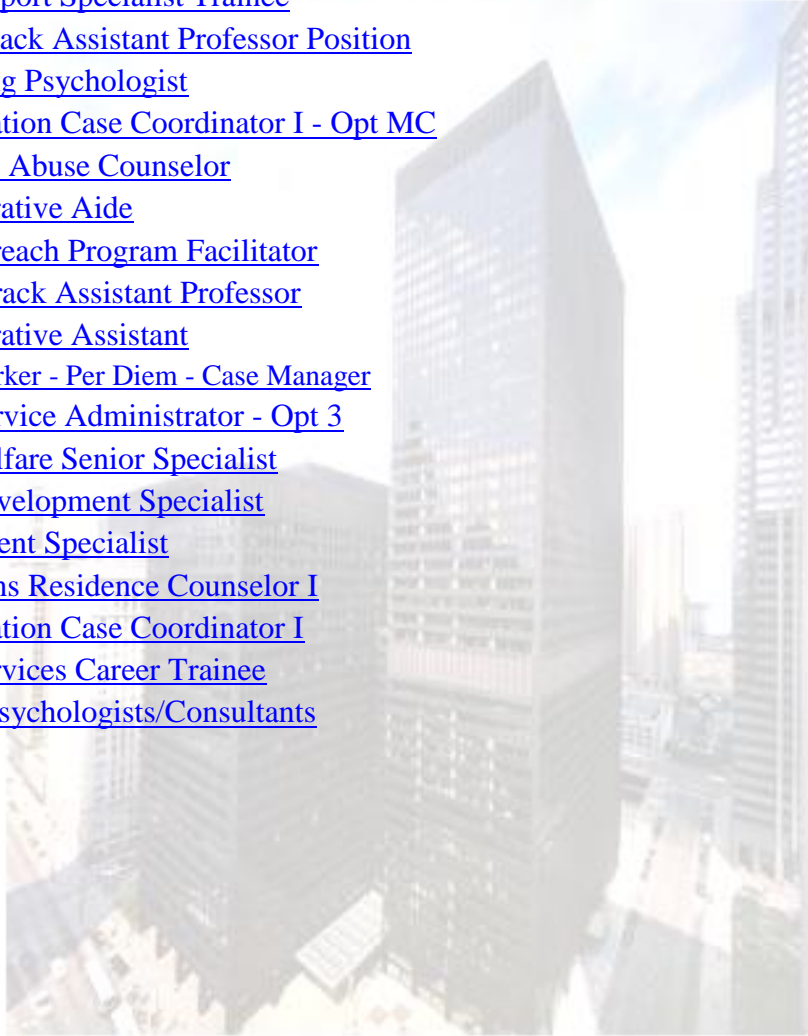


Please see the Counseling Job Postings below:

- Please be sure to examine each listing carefully
- Watch for application deadlines

Good luck with your search.

1. [School Age Group Worker](#)
2. [Family Care Coordinator](#)
3. [Rehabilitation Case Coordinator I](#)
4. [Manager, Wellness Center](#)
5. [Child Support Specialist I](#)
6. [Child Support Specialist Trainee](#)
7. [Tenure Track Assistant Professor Position](#)
8. [Counseling Psychologist](#)
9. [Rehabilitation Case Coordinator I - Opt MC](#)
10. [Substance Abuse Counselor](#)
11. [Administrative Aide](#)
12. [Teen Outreach Program Facilitator](#)
13. [Tenure-Track Assistant Professor](#)
14. [Administrative Assistant](#)
15. [Social Worker - Per Diem - Case Manager](#)
16. [Public Service Administrator - Opt 3](#)
17. [Child Welfare Senior Specialist](#)
18. [Youth Development Specialist](#)
19. [Employment Specialist](#)
20. [Corrections Residence Counselor I](#)
21. [Rehabilitation Case Coordinator I](#)
22. [Social Services Career Trainee](#)
23. [Clinical Psychologists/Consultants](#)



<b>School Age Group Worker</b>		<b>Date Posted:</b> 11.16.2011
<b>Salary:</b> \$11.00-\$13.00	<b>Location:</b> Chicago	
<b>Employer/Organization:</b> Onward Neighborhood House	<b>Type:</b> Not Specified	
	<b>Program:</b> Counseling   Education	
<b>Requirements/ Qualifications:</b>		
<ul style="list-style-type: none"> <li>• AA/AS degree with 6 semester hours in child development or elementary education; BA preferred.</li> <li>• A minimum of one year experience with school age children under qualified supervision required; two to three years preferred.</li> <li>• Bilingual (English/Spanish/Ukrainian/Polish) preferred.</li> </ul> <p>Hours: 30 hours per week (with some 8 hour days during the school year); during the summer months 40 hours per week</p>		
<b>Job Description</b>		
Hourly Range: \$11.00-\$13.00 with good benefits (i.e., health, life and disability insurance, vacation, pension, etc.)		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> <a href="mailto:gmalave@onwardhouse.org">gmalave@onwardhouse.org</a>	
<b>Fax:</b> N/A	<b>Website:</b> <a href="http://www.onwardhouse.org">www.onwardhouse.org</a>	
<b>To Apply</b>		
<p>Application details: Please send cover letter and resume to Onward Neighborhood House is an Equal Opportunity Employer Accredited by NAEYC Application details: Please send cover letter and resume to Gladys Malave, Human Resources Director  Onward Neighborhood House  600 N. Leavitt Street  Chicago, Illinois 60612  Fax: (312) 666-6735</p>		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Family Care Coordinator</b>		<b>Date Posted:</b> 11.16.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b> Rush Prenatal Center's Child and Family Connections	<b>Type:</b> Not Specified	
	<b>Program:</b> Education   Counseling   Psychology	
<b>Requirements/ Qualifications:</b>		
<p>This position requires a Bachelors of Science degree in one of the following fields: Human Services Field - Early Childhood Special Education, Social Work or Psychology. MS degree in same fields preferred. Must meet requirements to obtain Illinois Dept of Human Services - Part C Early Intervention Services Coordination Credential. Completion of State - sponsored Service Coordinator, Systems Overview and Cornerstone training required - must obtain within 90 days of hire. Knowledge of the developmental, physical, psychosocial and cognitive development of children 0-3 years is preferred. Physically able to be active and travel with use of personal car required for home visits. (mileage reimbursed). Physically able to be active and travel with use of personal car. (mileage reimbursed)</p>		
<b>Job Description</b>		
<p>Full-Time Opportunities with Benefits  The Family Care Coordinator with the Rush Prenatal Center's Child and Family Connections program assists in determining eligibility for designated services and enables families to receive their rights, procedural safeguards, and services that are authorized under the state's early intervention program. The Family Care Coordinator builds relationships that include providing information to families on the early intervention system in the state and local area, including their rights and availability of services. This</p>		

position will assist families in identifying available service options, including the availability of advocacy services. Gathers all pertinent medical, developmental and social information for the child and family and coordinates the performance of evaluations and assessments in a timely manner. Interpersonal skills are integral to the position and the ability to coordinate activities with many disciplines toward one goal is essential. Good time management skills and the ability to work independently are required. The ability to work with different cultures and provide assistance to family with various barriers to care is essential.

<b>Contact:</b> N/A	
<b>Phone:</b> N/A	<b>Email:</b> N/A
<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
Apply <b>ONLINE</b> at <a href="http://www.rush.edu">www.rush.edu</a>	
<b>Application Deadline:</b> N/A	

[Top of the Document](#)

<b>Rehabilitation Case Coordinator I</b>		<b>Date Posted:</b> 11.16.2011
<b>Salary:</b> \$3,001.00 - \$3,783.00 monthly	<b>Location:</b> Statewide, Illinois	
<b>Employer/Organization:</b> Illinois Dept of Human Services	<b>Type:</b> Full-Time	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b> Minimum Requirements: Requires knowledge, skill and mental development equivalent to the completion of 4yrs of high school. Requires 1 year clerical experience, which must include typing.		
<b>Job Description</b>		
Under direct supervision, receives case management instruction necessary for successful coordination of client case records and documents in a field counseling office; performs routine clerical tasks in maintaining client case files, records and documentation pertaining to service delivery activities; follows state, federal and agency rules, regulations, policies, detailed procedures and current operating practices in coordinating client case data; monitors client case status; maintains case files, types case letters and reports; compiles and prepares related case reports as requested.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> N/A	
<b>Fax:</b> N/A	<b>Website:</b> N/A	
<b>To Apply</b>		
Work Hours & Location/Agency Contact: 8:30-5:00pm Varies Statewide in the Div. of Rehabilitation Services Contact: Bureau of Employee Services 100 S. Grand Ave. East, 3rd Floor Springfield, IL 62762  Current employees will need to complete and submit a bid form and on line application or CMS100 Employment Application to the address listed above. Non state candidates must apply below. This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at <a href="http://Work.Illinois.Gov">Work.Illinois.Gov</a> and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a> or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Manager, Wellness Center</b>		<b>Date Posted:</b> 11.16.2011
<b>Salary:</b> \$46,200 - \$52, 400	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b>	<b>Type:</b> Full Time	

Malcolm X College	<b>Program:</b> Counseling   Clinical Psychology
<b>Requirements/ Qualifications:</b> Master's Degree in Social Work or Clinical Psychology or a related field (LCSW or Psy. D preferred) supplemented by a minimum of three years experience in program administration. Illinois licensure required. Must be self-directed, innovative and able to assess current operations in an effort to develop practical action programs to improve the services provided by the department. Flexibility on work schedule. Work assignments may shift on a weekly or monthly basis to account for new events and new possibilities of connecting with community based organizations. Ability to utilize computer technology to access data, prepare and generate reports, and the ability to maintain records. Excellent verbal and written communication skills required. Ability to handle all situations with tact and diplomacy.	
<b>Job Description</b>	
The Manager, Wellness Center enforces and implements institutional, legal, and departmental policies concerning the Wellness Center. The Manager recruits and supervises interns from local graduate programs in social work or clinical psychology, supervises interns and executes the day-to-day Wellness Center operations. This includes the organization, assessment, and advertisement of the Wellness Center events and collaboration with community partners. Performs other duties as assigned. All CCC employees are required to adhere to CCC Customer Service Excellence standards.	
<b>Contact:</b> N/A	
<b>Phone:</b> N/A	<b>Email:</b> N/A
<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
For consideration, all interested candidates, including current CCC employees, must submit their resumes, a legible copy of your college transcripts, if a degree is required (Unofficial transcripts initially accepted, official transcripts must be provided at a later day), and letters of interest in MS Word or PDF format by electronic mail only to: HR Administrator <a href="mailto:mxjobs@ccc.edu">mxjobs@ccc.edu</a> or <a href="http://www.ccc.edu">www.ccc.edu</a>	
<b>Application Deadline:</b> November 17, 2011	

[Top of the Document](#)

<b>Child Support Specialist I</b>		<b>Date Posted:</b> 11.16.2011
<b>Salary:</b> \$4,059.00 - \$5,503.00 monthly	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b> Healthcare & Family Services	<b>Type:</b> Full-Time	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b> Minimum Requirements: Requires successful completion of the Child Support Specialist Trainee program.		
<b>Job Description</b>		
Under direction, calculates financial obligations and support balances related to child support accounts; interprets and reviews support orders, both judicial and administrative, for case review and entry into the system; resolves customer service issues in a Call Center environment through direct customer contact or with other state agencies, legal partners, etc., by phone, written correspondence, and e-mail; gathers data via face to face interviews and other sources and/or reviews and prepares petitions, including those from other IV-D agencies/jurisdictions for Custodial Parents (CPs); manages the establishment, modification, and enforcement of court orders.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> N/A	
<b>Fax:</b> N/A	<b>Website:</b> N/A	
<b>To Apply</b>		
Only currently certified state employees may be considered for vacancies in this classification. A current promotional grade is required. Applicants must complete a Bid Form and CMS-100 employment application and submit it to the Agency Contact listed above prior to the end of the posting period. State employees without a valid promotional grade must also submit a CMS-100B promotional application to Central Management Services (CMS), Division of Examining and Counseling, Room 500 Stratton		

Building, Springfield, IL 62706. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Application Deadline:** Fri. 11/18/11 5:59 PM Central Time

[Top of the Document](#)

## Child Support Specialist Trainee

**Date Posted:**

11.16.2011

**Salary:** \$3,447.00 - \$4,491.00 monthly

**Location:** Cook County, Illinois

**Employer/Organization:**  
Healthcare & Family Services

**Type:** Full-Time

**Program:** Counseling

### Requirements/ Qualifications:

Requires education and experience equivalent to four years of college with coursework in psychology, sociology, social welfare, business administration, or finance equivalent educational attainment in a related field; or, education and experience equivalent to two years of college with a minimum of eight semester hours in finance and four years experience in the Child Support Services program area; or, eight years of experience performing paraprofessional functions in the Child Support Services program area. \* If you are currently an Office Coordinator within the Division of Child Support Services, you must submit a copy of an Open Competitive "A" grade with your bid and CMS100 application.

### Job Description

N/A

**Contact:** N/A

**Phone:** N/A

**Email:** N/A

**Fax:** N/A

**Website:** N/A

### To Apply

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Application Deadline:** Fri. 11/18/11 5:59 PM Central Time

[Top of the Document](#)

## Tenure Track Assistant Professor Position

**Date Posted:**

11.7.2011

**Salary:** Not Specified

**Location:** Not Specified

**Employer/Organization:**  
University of Massachusetts Boston

**Type:** Not Specified

**Program:** Clinical Psychology | Counseling

### Requirements/ Qualifications:

Requirements include a Ph.D. in psychology, clear evidence of excellence in or potential for excellence in both research and teaching, and a research and teaching focus with connections to applied or clinical psychology. Candidates should have a program of research that promises to attract grant funding. Responsibilities include teaching and mentoring students within the undergraduate psychology department and within the Clinical Psychology Ph.D. program. Preference will be given to licensed or license-eligible applicants in Clinical Psychology, but other areas of psychology (e.g. Counseling, Social, Community, Cultural) will also be considered.

### Job Description

The Department of Psychology at the University of Massachusetts Boston invites applications for a tenure-track Assistant Professor position beginning Fall 2012. We are seeking applicants whose research focuses on racial or ethnic cultural issues and minority populations with connections to mental health or clinical applications. Examples of appropriate areas include: experiences/effects of racism and discrimination;

acculturation/enculturation; processes of racialization, including racial and ethnic identities; health and mental health experiences and/or disparities related to race and culture; problem prevention, health promotion, and/or evidence based clinical practice with racial and ethnic minority populations; or pressing social issues with clear policy and/or practice implications for racial and ethnic minorities.

**About the University, the Department, and the Doctoral Program**

The University of Massachusetts Boston is the only public university in Greater Boston. UMass Boston serves a diverse urban student population with a high proportion of racial and ethnic minorities, students from immigrant backgrounds, and students who are the first in their families to go to college. Seven UMass Boston colleges offer more than 100 undergraduate majors, minors, and programs of study. Nearly 30 university institutes and centers pursue research and public service in such areas as public policy; gerontology; media; labor; women in politics; disabilities; African American, Latino, Asian American, and Native American issues; and environmental concerns. For more information about the Psychology Department visit our website at <http://psych.umb.edu>.

Accredited by the American Psychological Association, the Clinical Psychology Doctoral Program adopts the “scientist-practitioner” model, balancing research and clinical practice training. We locate the scientist-practitioner model within a socio-cultural context, highlighting the development of social responsibility and preparing students to work effectively with underserved populations. Our program prepares academics, researchers and clinicians who have a strong theoretical background in scientific psychology and essential skills in research and clinical practice. Our graduates translate basic psychological knowledge into practical applications to meet the needs of children, adolescents and adults from diverse economic, racial, and socio-cultural groups. For more information, see our website: [http://www.umb.edu/cla/psychology/phd\\_program/](http://www.umb.edu/cla/psychology/phd_program/)

**Salary and Application Information:**

Faculty. State Funded. Benefited. Position is contingent upon availability of funding.

<b>Contact:</b> N/A	
<b>Phone:</b> N/A	<b>Email:</b> N/A
<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
Applicants should submit a letter of interest, a curriculum vitae, a statement of research and teaching interests/experience, (p)reprints of publications, and arrange for at least three letters of recommendation to be sent. Electronic submission is required, please submit materials to: <a href="mailto:clin.search@umb.edu">clin.search@umb.edu</a> . Please direct questions to: Karen L. Suyemoto, Cultural Psychology Search Committee, <a href="mailto:karen.suyemoto@umb.edu">karen.suyemoto@umb.edu</a> . Initial review will begin November 21 and continue until the position is filled. UMass Boston is an Affirmative Action, Equal Opportunity, Title IX employer.	
<b>Application Deadline:</b> N/A	

[Top of the Document](#)

<b>Counseling Psychologist</b>		<b>Date Posted:</b> 11.1.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b> UCLA	<b>Type:</b> Not Specified	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b> N/A		
<b>Job Description</b>		
I wanted to let you know about two open Counseling Psychologist positions at Counseling and Psychological Services (CAPS) at UCLA. We're looking for a Sexual Assault Specialist and a Generalist Psychologist. Job duties include direct service, prevention/outreach, and specific to the Sexual Assault position, program development. Please circulate to anyone that might be interested.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> N/A	

<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
Below is a link to the counseling center website and the specific job posting: <a href="http://www.counseling.ucla.edu/">http://www.counseling.ucla.edu/</a> <a href="http://www.counseling.ucla.edu/openpositions.html">http://www.counseling.ucla.edu/openpositions.html</a>	
<b>Application Deadline:</b> N/A	

[Top of the Document](#)

<b>Rehabilitation Case Coordinator I - Opt MC</b>		<b>Date Posted:</b> 10.24.2011
<b>Salary:</b> \$3,001.00 - \$3,783.00 monthly	<b>Location:</b> Statewide, Illinois	
<b>Employer/Organization:</b> Illinois Human Services	<b>Type:</b> Full-Time	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b> Requires knowledge, skill and mental development equivalent to the completion of 4yrs of high school. Requires 1 year clerical experience, which must include typing.		
<b>Job Description</b>		
Under direct supervision, receives case management instruction necessary for successful coordination of client case records and documents in a field counseling office; performs routine clerical tasks in maintaining client case files, records and documentation pertaining to service delivery activities; follows state, federal and agency rules, regulations, policies, detailed procedures and current operating practices in coordinating client case data; monitors client case status; maintains case files, types case letters and reports; compiles and prepares related case reports as requested.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> N/A	
<b>Fax:</b> N/A	<b>Website:</b> N/A	
<b>To Apply</b>		
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a> or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only). Option MC - Manual Communication Skill		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Substance Abuse Counselor</b>		<b>Date Posted:</b> 10.10.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b> Howard Brown Health Center	<b>Type:</b> Not Specified	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b> N/A		
<b>Job Description</b>		
Howard Brown Health Center is currently seeking qualified candidates for a <b>Substance Abuse Counselor</b> job opening. This is a full-time, benefits-eligible position. See below for full job details and application instructions.		
<b>Position Summary*:</b>		
Full time clinician to provide substance abuse assessments and counseling (individual and group) in the <i>Recovering with Pride Program</i> . Services are provided in both outpatient and intensive outpatient levels of care, with a focus on LGBT and HIV impacted populations. Services provided will follow		

professional standards and ethical guidelines.

**Principal Duties and Responsibilities\*:**

Develop and provide therapeutic services to individuals and groups. Conduct screenings, make referrals, complete assessments, and provide counseling. Target groups include gay, lesbian, bisexual, and transgender populations of varied ethnic backgrounds as well as HIV/AIDS impacted clients.

Contribute to the development of substance abuse programming at HBHC.

Provide consultation for other staff, social work and psychology externs and volunteers on substance abuse and chemical dependency. Participates in the Department's training program; provides education to the general public and other substance abuse professionals through public speaking engagements and workshops.

Make program recommendations to the Director of Behavioral Health Services and Substance Abuse Program Manager, and implement approved procedures for the programs.

Develop and maintain required files, records, reports, and statistical data in a timely manner and in accordance with departmental & agency and guidelines, as well as DASA standards.

Communicate with Financial Services regarding client fees and collections.

Other duties as assigned

**Knowledge, Skills and Abilities:**

MA in Counseling, MSW, or advanced degree in psychology required. Clinical experience in providing individual and group therapies in substance abuse are required. Knowledge and/or experience in working with multi-ethnic clients (particularly African-American and Latino), LGBT populations, and HIV+/PWA clients required. Ability to provide services in Spanish or ASL in addition to English preferred.

**Working Conditions:**

Community health center setting with psychosocial services, medical clinic and pharmacy on site. Schedule flexible, with evening hours (6 PM to 9 PM) required. Dedicated interdisciplinary team composed of psychologists, social workers, professional counselors, graduate student trainees, and medical staff.

<b>Contact:</b> N/A	
<b>Phone:</b> N/A	<b>Email:</b> N/A
<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
To apply for this job, please visit us online at <a href="http://applicant.estratex.com/alogin.aspx?jobid=438">http://applicant.estratex.com/alogin.aspx?jobid=438</a>	
<b>Application Deadline:</b> N/A	

[Top of the Document](#)

<b>Administrative Aide</b>		<b>Date Posted:</b> 10.3.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Chicago, IL	
<b>Employer/Organization:</b> YMCA of Metropolitan Chicago	<b>Type:</b> Full-time	
	<b>Program:</b> Education, Counseling, Business	
<b>Requirements/ Qualifications:</b> High school or equivalent plus specialized training/education experience; have related clerical skills and experience working in an office environment; must have excellent verbal, written, and computer skills; ability to work with a diverse group of individuals.		
<b>Job Description</b>		
Under the direct supervision of the Program Director, the Administrative Aide performs typing, clerical, medical, and dental tracking duties for the child care program.		
<b>Primary responsibilities:</b> establish and maintain systems for filing, requisitions, check requests, bill payments, etc.; process all approved billings for medical/dental services, mental health, and disability		

service billings; assess the health status and special needs for children and their families including assisting with referrals and counseling services, in indicated; asses timely completion of medical and dental services to children; maintain accurate and confidential child care health/dental records and submits case records as directed; record and track medical/dental statistics and other reports as directed; handle routine typing, copying, and filing duties and maintain copies of all work completed; answer telephone and take messages accordingly; sort and distribute mail; other duties as assigned.

<b>Contact:</b> N/A	
<b>Phone:</b> N/A	<b>Email:</b> N/A
<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
<a href="http://www.indeed.com/viewjob?jk=ebe36677187cdddc&amp;q=YMCA&amp;l=chicago&amp;tk=16afhmai006ag78r&amp;from=ja&amp;alid=326bd0f70f861499&amp;jva=1">http://www.indeed.com/viewjob?jk=ebe36677187cdddc&amp;q=YMCA&amp;l=chicago&amp;tk=16afhmai006ag78r&amp;from=ja&amp;alid=326bd0f70f861499&amp;jva=1</a>	
<b>Application Deadline:</b> N/A	

[Top of the Document](#)

## Teen Outreach Program Facilitator

**Date Posted:**  
9.23.2011

<b>Salary:</b> Not Specified	<b>Location:</b> Not Specified
<b>Employer/Organization:</b> SGA – Youth & Family Services	<b>Type:</b> Not Specified
	<b>Program:</b> Counseling

### Requirements/ Qualifications:

- Bachelor's degree in social work or counseling, or related field required
- At least 2 years experience working with children and adolescents.
- Demonstrated ability in providing group intervention
- Display of positive public speaking presence
- Excellent verbal and written communication skills
- Ability to develop professional partnerships and represent the agency with professionalism and integrity
- Demonstrated ability to manage multiple responsibilities, maintain accurate records and prepare reports
- Understanding and commitment to the mission, goals and philosophy of the Agency.

### Required Knowledge and Skills:

#### General

- Organize one's own time and effort to accommodate the urgent situations and periods of work pressure as well as on-going job functions
- Contribute ideas to the overall implementation, management and evaluation of the program/services
- Contribute to and follow through with special administrative projects.
- Support and help implement a general decision once it has been made
- Participate effectively in group decision making by contributing to staff meetings, training sessions and team meetings
- Knowledge of committee functioning with the ability to serve on agency and interagency committees
- Use supervision constructively for the development of one's own professional growth and practice
- Consistently take responsibility for one's own learning by taking initiative in defining learning needs and goals

#### Clinical Skills

- Knowledge of group dynamics
- Knowledge of public/community resources that are helpful to clients and their families
- Knowledge of human growth and development
- Knowledge of family systems and dynamics and stages of family life (adopted, blended,

- single and foster family dynamics)
- Knowledge of individual and families from varied cultural and socio-economic backgrounds
- Knowledge of needs and motivations behind students' behaviors
- Recognize and control one's own biases in service delivery
- Demonstrate empathy but seek to be objective in the interest of the client
- Understand and deal with ambivalence on the part of the client, such as when the client wants help but is unable to ask for it or does not use it.
- Demonstrate an ability to deal with client's anxiety or discomfort which may be manifested by nervousness, rudeness, impatience, irritability, indignation, anger, fear, tears, etc.
- Understand and respond to both affective and cognitive communications of the clients.
- Work with the client in examining the alternatives regarding the client's situation as a means of problem-solving
- Educate clients and/or advocate for them regarding the availability and pursuit of needed resources when appropriate

### **Job Description**

**Reports To:** Clinical Manager of School Based Services

**Location/Department:** CPS Teen Parenting Prevention Initiative (various schools)

**Essential Functions:**

- Participate in required training to serve as TOP Facilitator
- Create a supportive classroom where adolescents feel comfortable sharing personal issues
- Work collaboratively with other program staff to link adolescents with health care services
- Collect and enter data for program evaluator, Wymen Center and National Evaluator, as directed
- Interact effectively with staff, school personnel, and community organizations

**Responsibilities:** the following duties include, but are not limited to the following;

- Provide classroom based psycho-education presentations
- Provide limited group and individual supports, case management and advocacy for clients in classroom programs
- Coordinate prevention education, clinical and case management services with school staff, parents and other partners
- Refer client for counseling, psychiatric, psychological, or other services, when appropriate
- Manage all agency expectations for case recording, statistical, and other documentation on a timely basis and according to the policies of the Agency.

**Contact:** N/A

**Phone:** 312-663-0305

**Email:** [recruiter@sga-youth.org](mailto:recruiter@sga-youth.org)

**Fax:** 312-447-4340

**Website:** N/A

### **To Apply**

Thank you for your interest in job opportunities with SGA Youth & Family Services. We encourage you to submit your resume, along with a cover letter explaining the type of employment (administrative or clinical) you desire and your specific qualifications, to:

**SGA Youth & Family Services**

Human Resource Manager

11 E. Adams , Suite 1500

Chicago, Illinois 60603

[recruiter@sga-youth.org](mailto:recruiter@sga-youth.org)

**Application Deadline:** N/A

[Top of the Document](#)

<b>Tenure-Track Assistant Professor</b>		<b>Date Posted:</b> 9.23.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Knoxville, Tennessee	
<b>Employer/Organization:</b> University of Tennessee	<b>Type:</b> Not Specified	
	<b>Program:</b> Psychology & Counseling	
<b>Requirements/ Qualifications:</b> Candidates with solid publication records, demonstrated potential for extramural funding, and experience in graduate education are encouraged to apply. Position responsibilities include research, teaching at both undergraduate and graduate levels, and graduate training. The successful candidate will be expected to develop an extramurally funded research program. The Knoxville campus of the University of Tennessee is seeking candidates who have the ability to contribute in meaningful ways to the diversity and intercultural goals of the University. Women and minorities are especially encouraged to apply. All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Candidates must have received the Ph.D. from an APA-accredited program, and must have demonstrated skills necessary for outstanding research and the clinical supervision of student practitioners. Successful candidates are expected to demonstrate potential for extramural funding.		
<b>Job Description</b>		
The Department of Psychology at the University of Tennessee, Knoxville, invites applications for a tenure-track Assistant Professor position in Clinical Psychology. This position will be filled by someone who has expertise with children, and will begin in August, 2012. The Department currently consists of 28 faculty and two full-time lecturers in three Ph.D. programs (Clinical, Counseling, and Experimental). Departmental information is online at <a href="http://psychology.utk.edu">http://psychology.utk.edu</a> .		
<b>Contact:</b> Ms. Connie Ogle		
<b>Phone:</b> N/A	<b>Email:</b> N/A	
<b>Fax:</b> N/A	<b>Website:</b> <a href="http://psychology.utk.edu">http://psychology.utk.edu</a>	
<b>To Apply</b>		
Applicants should submit their vita, research statement, representative publications, teaching statement, representative teaching materials and three letters of recommendation to the Child Clinical Search Committee, c/o, Department of Psychology, University of Tennessee, Knoxville, TN 37996-0900. Review of applications will begin September 15, 2011 and continue until the position is filled.		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Administrative Assistant</b>		<b>Date Posted:</b> 9.23.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Chicago	
<b>Employer/Organization:</b> Community Counseling Centers of Chicago	<b>Type:</b> Not Specified	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b> N/A		
<b>Job Description</b>		
To provide operational support to facilitate the effective functioning of the Programs at C4-North. This position performs secretarial and receptionist duties for internal and external customers in a timely manner and also provides support services for physicians. Specific duties shall include but may not be limited to the following: <ul style="list-style-type: none"> <li>• Assists in day to day operations (taking referrals, assembling client records, collecting client payments, posting payments on-line, and auditing client charts).</li> <li>• Monitors and submits requests for Authorization for additional services to DMH.</li> <li>• Receives and responds to incoming calls in a professional manner.</li> <li>• Monitors the general reception and medical services area, greets clients, staff and visitors appropriately and professionally and responds to inquiries in a timely manner.</li> </ul>		

<ul style="list-style-type: none"> <li>• Maintains administrative and office related file forms, databases and office supplies.</li> <li>• Maintains a high level of proficiency in all areas of Office Services.</li> </ul>	
<b>Contact:</b> N/A	
<b>Phone:</b> N/A	<b>Email:</b> N/A
<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
For consideration, apply on our website at <a href="http://www.c4chicago.org">www.c4chicago.org</a>	
<b>Application Deadline:</b> N/A	

[Top of the Document](#)

<b>Social Worker - Per Diem - Case Manager</b>		<b>Date Posted:</b> 9.16.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b> Rush	<b>Type:</b> Not Specified	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b>		
<ul style="list-style-type: none"> <li>• Masters Degree in Social Work from an accredited University, and an Illinois State License (LSW) is required. LCSW and CADC Certification preferred.</li> <li>• A minimum of two years of previous social work experience</li> <li>• Ability to perform tasks independently, prioritize workload and analyze data.</li> <li>• Ability to work collectively with other members of the team.</li> <li>• Willingness to assist in development of patient education and symposium presentations and patient appreciation activities.</li> </ul>		
<b>Job Description</b>		
The Case Manager (CM) works with physician practices and inpatient teams to promote the effective utilization of services and coordination of care for adult, geriatric, neonate, pediatric and adolescent patients. The CM contributes to the teams' effectiveness by reviewing plans of care, identifying barriers to effective and efficient utilization of resources, and appraising patients' psychosocial, financial and clinical needs throughout the continuum of care. The CM functions as a liaison between patients, physician practices, the hospital, and the community and ensures that patients' continuity of care needs are met.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> N/A	
<b>Fax:</b> N/A	<b>Website:</b> N/A	
<b>To Apply</b>		
Apply at <a href="http://www.rush.edu">www.rush.edu</a>		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Public Service Administrator - Opt 3</b>		<b>Date Posted:</b> 9.9.2011
<b>Salary:</b> \$6,281.00 - \$8,815.00 monthly	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b> Children & Family Services – Cook County	<b>Type:</b> Not Specified	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b>		
Requires knowledge, skill and mental development equivalent to completion of four years of college with major coursework in management information systems, computer science, or a closely related field and three years of progressively responsible administrative experience; requires extensive knowledge of information systems and various hardware and software systems.		
<b>Job Description</b>		
Description of Duties/Essential Functions Benefits Supplemental Questions Under administrative direction of the Management Systems Administrator, provides high level technical assistance to executive staff concerning management information systems (MIS); consults with executive staff regarding the use of MIS for measuring progress and achievement of policy		

goals, and provides input into the development of administrative procedures; develops training programs and materials; monitors and provides system maintenance and end-user support of information systems; prepares responses to Freedom of Information Act requests; provides confidential summary and detail reports from unit administered systems and other sensitive sources of information; serves as working supervisor of subordinate staff.

**Contact:** N/A

**Phone:** N/A

**Email:** [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov)

**Fax:** N/A

**Website:** N/A

**To Apply**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Application Deadline:** N/A

[Top of the Document](#)

## Child Welfare Senior Specialist

**Date Posted:**  
9.9.2011

**Salary:** \$5,563.00 - \$7,741.00 monthly

**Location:** Harvey, IL

**Employer/Organization:**

**Type:** Full-Time

DCFS Service Support

**Program:** Psychology & Counseling

**Requirements/ Qualifications:**

Requires a master's degree in social work, psychology, counseling, or other related human service areas, including, but not limited to, education or special education; requires 5 yrs. of progressively responsible professional experience, including at least 2 yrs. of demonstrated experience in interacting and negotiating, primarily on an independent basis, with other systems of services (mental health, developmental disabilities, substance abuse, specialized medical, special education) to ensure that children with special needs gain access to such services, with such experience having been in directing services for children in clinical settings for children; or two years of supervisory experience in providing services to special needs children in a state or private human service agency; preferably requires three years experience in mental health services in an inpatient or outpatient psychiatric setting; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual, and auditory ability to carry out assigned duties.

**Job Description**

N/A

**Contact:** Diana Evans

**Phone:** 217/558-0512

**Email:** [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov)

**Fax:** 217/524-3579

**Website:** N/A

**To Apply**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Application Deadline:** N/A

[Top of the Document](#)

## Youth Development Specialist

**Date Posted:**  
9.9.2011

**Salary:** \$40,354

**Location:** Not Specified

<b>Employer/Organization:</b> Cook County	<b>Type:</b> Not Specified
<b>Program:</b> Criminal Justice, Counseling, Psychology	
<b>Requirements/ Qualifications:</b> <ul style="list-style-type: none"> <li>• A Bachelor’s Degree from an accredited college or university in Counseling, Social Work, Criminal Justice, Psychology, or related Social Services field</li> <li>• Previous experience in social services or juvenile direct care. Preference to those with previous experience working with delinquent or emotionally troubled youths and/or families, which may have been in an intern or volunteer capacity.</li> <li>• Knowledge of and sensitivity to cultural diversity and of socioeconomic or psychological factors affecting youth behavior.</li> <li>• Ability to recognize abnormal behaviors and adverse health conditions in juveniles and follow proper medical reporting procedures.</li> <li>• Ability to effectively listen, understand, and communicate in English (verbally and in writing) at the appropriate level with juveniles, family members, staff, attorneys, investigators, and court officers.</li> <li>• Ability to prioritize competing demands and to be flexible, creative, proactive, and effective under pressure in a fast-paced environment.</li> </ul>	
<b>Job Description</b>	
<p>Cook County is currently looking for a <b>Youth Development Specialist</b> to work in the JTDC Facility. Under the supervision of the Supervisor, Team Leader or Assistant Team Leader, the <b>Youth Development Specialist</b> provides for the safety, security, and well-being for residents, visitors, and staff within the detention facility. Supervises, guides, and counsels residents through daily activities within the JTDC vision, mission and goals of the residential and educational programs. The Juvenile Detention Counselor will be a part of a Residential Center comprised of approximately thirty-two (32) staff members and forty-eight (48) to fifty-four (54) residents.</p>	
<b>Typical duties include the following:</b>	
<ul style="list-style-type: none"> <li>• Closely provides direct and continuous supervision of JTDC, in accordance with policy/procedure that promote a safe, secure and humane environment for residents and staff. This would include close monitoring of all resident activity to ensure that adequate security measures are met including making security checks, taking resident counts, and doing room checks at appropriate intervals to ensure that assigned sleeping quarter regulations and assignments are being observed.</li> <li>• Maintains a safe and secure environment for both the residents and staff by performing such duties as search of juvenile and juvenile’s personal effects in accordance with Cook County JTDC policies, procedures and protocols.</li> <li>• Monitors residents for changes in behavior that may indicate potential crisis situations in accordance with facility guidelines and alerts other staff as appropriate.</li> <li>• Participates in the resident admission and orientation process which includes, but is not limited to, those rules and regulations applicable to residents, room assignments, completion of appropriate documentation, etc.</li> <li>• Escorts residents throughout and external to the facility as directed. Accompanies youth during hospital visits, funerals and appointments at various social service agencies.</li> </ul>	
<b>Contact:</b> N/A	
<b>Phone:</b> N/A	<b>Email:</b> N/A
<b>Fax:</b> N/A	<b>Website:</b> N/A
<b>To Apply</b>	
To apply and see full job description.	
<a href="http://www.careerbuilder.com/Jobs/Cookcountyjuveniledetentioncenter/Youth_Sp_Development_Sp_Specialist/JOI0NW6RRMM1XR1BJ2G">http://www.careerbuilder.com/Jobs/Cookcountyjuveniledetentioncenter/Youth_Sp_Development_Sp_Specialist/JOI0NW6RRMM1XR1BJ2G</a>	
<b>Application Deadline:</b> N/A	

<b>Employment Specialist</b>		<b>Date Posted:</b> 8.26.2011
<b>Salary:</b> Not Specified	<b>Location:</b> Not Specified	
<b>Employer/Organization:</b> Jewish Vocational Service	<b>Type:</b> Not Specified	
	<b>Program:</b> Counseling & Miscellaneous	
<b>Requirements/ Qualifications:</b> N/A		
<b>Job Description</b>		
Assists clients in locating appropriate employment opportunities for persons with disabilities. May refer clients to other agencies or community services. Evaluates client placement and employability potential. Requirements: Bachelor's degree from four-year college or university; minimum one to two years related experience. Valid driver's license and reliable vehicle required.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> <a href="mailto:jvshr@jvschicago.org">jvshr@jvschicago.org</a>	
<b>Fax:</b> N/A	<b>Website:</b> <a href="http://www.jvschicago.org">www.jvschicago.org</a>	
<b>To Apply</b>		
Interested applicants should submit resumes with cover letters only to: Human Resources, Jewish Vocational Service, 216 W. Jackson Blvd. Suite 700, Chicago, IL, 60606. Email to <a href="mailto:jvshr@jvschicago.org">jvshr@jvschicago.org</a> .		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Corrections Residence Counselor I</b>		<b>Date Posted:</b> 8.26.2011
<b>Salary:</b> \$4,005.00 - \$5,353.00 monthly	<b>Location:</b> Kane County, Illinois	
<b>Employer/Organization:</b> State of Illinois	<b>Type:</b> Full-time	
	<b>Program:</b> Counseling	
<b>Requirements/ Qualifications:</b> Requires knowledge, skill and mental development equivalent to completion of four (4) years of high school; requires two (2) years of meaningful experience which would require development or establishing rapport on a personal basis; requires working knowledge of individual and group behavior; requires working knowledge of housekeeping, food preparation and household equipment; requires working knowledge of simple health and safety precautions, and of first aid methods.		
<b>Job Description</b>		
Description of Duties/Essential Functions Benefits Supplemental Questions Under general supervision of the Corrections Residence Counselor II, performs security, custodial and control functions on an assigned shift at the Fox Valley Adult Transitional Center; performs paraprofessional counseling and coordinates housekeeping activities for residents.		
<b>Contact:</b> N/A		
<b>Phone:</b> (217) 782-7100	<b>Email:</b> <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a>	
<b>Fax:</b> N/A	<b>Website:</b> N/A	
<b>To Apply</b>		
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at <a href="http://Work.Illinois.Gov">Work.Illinois.Gov</a> and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a> or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Rehabilitation Case Coordinator I</b>		<b>Date Posted:</b> 8.16.2011
<b>Salary:</b> \$2,817.00 - \$3,636.00 monthly	<b>Location:</b> Statewide, Illinois	
<b>Employer/Organization:</b> State of Illinois, Human Services	<b>Type:</b> Full-Time	
<b>Requirements/ Qualifications:</b> Requires knowledge, skill and mental development equivalent to the completion of 4yrs of high school. Requires 1 year clerical experience, which must include typing.		
<b>Job Description</b>		
Under direct supervision, receives case management instruction necessary for successful coordination of client case records and documents in a field counseling office; performs routine clerical tasks in maintaining client case files, records and documentation pertaining to service delivery activities; follows state, federal and agency rules, regulations, policies, detailed procedures and current operating practices in coordinating client case data; monitors client case status; maintains case files, types case letters and reports; compiles and prepares related case reports as requested.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a>	
<b>Fax:</b> N/A	<b>Website:</b> <a href="http://work.illinois.gov">http://work.illinois.gov</a>	
<b>To Apply</b>		
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at <a href="http://Work.Illinois.Gov">Work.Illinois.Gov</a> and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a> or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).		
<b>Application Deadline:</b> N/A		

[Top of the Document](#)

<b>Social Services Career Trainee</b>		<b>Date Posted:</b> 8.16.2011
<b>Salary:</b> \$3,229.00 - \$4,317.00 monthly	<b>Location:</b> Statewide, Illinois	
<b>Employer/Organization:</b> State of Illinois, Human Services	<b>Type:</b> Full-time	
<b>Requirements/ Qualifications:</b> Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.		
<b>Job Description</b>		
Under direct supervision, receives formal and informal orientation in the principles, techniques, procedures and policies related to the rehabilitation of persons w/disabilities. Receives info on DHS as well as community services and supports available to persons w/disabilities. Becomes aware of different disabilities and the medical and functional limits imposed while completing academic coursework necessary to obtain a Master's degree in Rehab or a closely related field. Assists on caseload of persons who communicate with the use of Sign Language.		
<b>Contact:</b> N/A		
<b>Phone:</b> N/A	<b>Email:</b> <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a>	
<b>Fax:</b> N/A	<b>Website:</b> <a href="http://work.illinois.gov">http://work.illinois.gov</a>	
<b>To Apply</b>		
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at <a href="http://Work.Illinois.Gov">Work.Illinois.Gov</a> and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at <a href="mailto:Work4Illinois@Illinois.gov">Work4Illinois@Illinois.gov</a>		

or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Application Deadline:** N/A

[Top of the Document](#)

## Clinical Psychologists/Consultants

**Date Posted:**  
8.16.2011

**Salary:** Not Specified

**Location:** N/A

**Employer/Organization:**

Alexis Lybrook Taubert, Ph.D, Ltd.

**Type:** Not Specified

**Requirements/ Qualifications:**

Bilingual, African-American and multicultural consultants are preferred due to the need for the consultants to reflect the population and to be able to communicate in the language of the parents/children being served. (i.e. Spanish or other non-English languages).

This opportunity represents flexible hours and the hourly fee is based on years of education and experience with a minimum of \$25 per hour.

### Job Description

Looking for graduate students or graduates in Psychology, Social Work or Early Childhood education or related field to provide Mental Health Consultation services on hourly contractual basis to Head Start and Early Head Start Programs (for children ages 0-5). Services include: Teacher and Parent Training workshops, General Classroom Observations, Individual Observations; Parent Consultation and Crisis Counseling, under the supervision of Dr. Taubert, as per the guidelines of Chicago Family Support Services.

In addition, as a part of another contract for Community Support Services (curriculum based mental health training on therapy objectives at home, school and/or in the community) with children/adolescents in Behavioral Health and Clinical Services program may also be provided.

**Contact:** Dr. Taubert

**Phone:** 773-227-7597

**Email:** [ataubert@ameritech.net](mailto:ataubert@ameritech.net)

**Fax:** N/A

**Website:** N/A

### To Apply

If interested, please call Dr. Taubert at 773-227-7597 or email to [ataubert@ameritech.net](mailto:ataubert@ameritech.net).

**Application Deadline:** N/A

[Top of the Document](#)

